

PLATEAU STATE UNIVERSITY, BOKKOS

INVITATION TO TENDER FOR THE YEAR 2017 ZONAL TETFUND INTERVENTION PLATEAU STATE UNIVERSITY, BOKKOS

INTRODUCTION

1.1 The Plateau State University Bokokos intends to execute the following projects for the upgrades of student's facilities and enhancement;

1.2 In compliance with the Public Procurement Act, 2007, the University is hereby inviting Reputable Contractors/Suppliers with proven experience to submit both Technical/financial bids for any of the projects below:

2.0 SCOPE OF SUPPLY

LOT 1 PROCUREMENT OF CLASS ROOM FURNITURE

LOT 2 PROCUREMENT OF MOTOR VEHICLE

LOT 3 PROCUREMENT OF DESKTOP COMPUTERS

LOT 4 PROCUREMENT OF SOLAR POWER SYSTEM

Please, note that bidders are not allowed to bid for more than two (2) lots.

3.0 ELIGIBILITY REQUIREMENTS

Interested companies should submit bound bid documents duly signed, paginated, separated and arranged in the order outline hereunder:

(a.) Evidence of Registration/Incorporation by the Corporate Affairs Commission CAC 2 and CAC 7;

(b.) Evidence of Company income tax clearance certificate for the last three (3) years (2015, 2016 and 2017);

(c.) Evidence of Current Pension Compliance Certificate valid till 31 December, 2018;

(d.) Evidence of current Industrial Training Fund (ITF) Compliance Certificate Valid till 31 December, 2018;

(e.) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate Valid till 31 December, 2018;

(f.) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service providers by submission of Interim Registration Report (IRR) expiring on 1/1/2019 or valid Certificate issued by BPP;

(g.) Evidence of Sworn Affidavit disclosing whether or not any officer of Plateau State University, Bokkos or the Bureau of Public Procurement is a former or present Director, Shareholder or has any Pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(h.) Evidence of financial capability to execute the projects, Bank referee and a commitment to provide facility for the execution of the contract, if awarded;

(i.) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letter of Awards, Valuation Certificates and job completion certificates;

(j.) List of key managerial, technical and administrative staff of the company. This should include names, qualifications, curriculum vitae and copies of certificates and professional certificates of registration;

(k.) Company's audited accounts for the last three (3) years – 2015, 2016, 2017;

(l.) List of equipment owned or to be hired by the company for the execution of the project (show evidence of ownership/lease);

(m.) All documents for submission must be transmitted with a covering/ forwarding letter under the company/firm's letter headed paper bearing among others; the Registration Number, (RC) as issued by Corporate Affairs Commission (CAC), contact address, telephone number (preferable GSM No).

4.0 COLLECTION OF BID DOCUMENTS:

Tender documents are to be collected in the Procurement Unit, Plateau State University, Bokkos from 6th of August 2018, after the payment of a non-refundable processing fee of ₦10,000.00 only per Lot paid to Plateau State University Bokkos. Contractors who do not have the Plateau State Tax payer Identification Number (TIN) can use the Plateau State University Bokkos Tax Payer Identification Number (TIN) 2320333402 to generate the RRR, also indicate Lot No.

5.0 SUBMISSION OF TECHNICAL/FINANCIAL DOCUMENTS:

Bid documents should be bound, packaged and enveloped in two (2) separate envelopes marked "TECHNICAL BID" / "FINANCIAL BID", then both technical and financial bid should be enclosed in one enveloped; indicating the name of company, Lot, telephone number and address of the company which should be clearly written on the reverse side of the envelope. All documents are to be addressed to: The Head of Procurement unit, Plateau State University, Bokkos and submitted in the Tender box provided in the Procurement Office, **not later than 10:00a.m. on Monday, 17th of September, 2018.**

6.0 OPENING OF TECHNICAL/FINANCIAL BIDS:

The Technical bids will be opened immediately after the deadline of submission at 10am on Monday, 17 September, 2018 in the Senate Chambers, Plateau State University, Bokkos in the presence of bidders or Representatives of companies, while the financial bids will be kept un-open. Only firms whose Technical bids fulfil the minimum requirements will be invited for the opening of their financial bids at a later date, while the financial bids of the unsuccessful bidders would be returned to them un-open.

PLEASE NOTE THAT:

Submission of TECHNICAL/FINANCIAL documents to the Plateau State University, Bokkos is neither a commitment nor an obligation to award contract to any contractor or his agent;

No bidder should bid for more than two (2) LOTS;

The Plateau State University, Bokkos reserves the right to reject any or all documents submitted at any time prior to prequalification or acceptance if the above stated procedure is not followed;

The Plateau State University, Bokkos reserves the right to cancel the procurement proceedings at any stage in the public interest without incurring any liability to any firm;

Arrange your documents for submission as it appears on the advert. Failure to comply with this will be grounds for outright disqualification.

RAPHAEL CRUME

Head of Procurement

Plateau State University

